

Northampton Primary Academy Trust

Education, Standards and Performance Committee

Terms of Reference 2023-24



Overview

- The committee is responsible for the strategy, planning and monitoring of matters relating to educational standards and teaching and learning matters across the Trust.

Membership

- The committee members shall consist of three Trustees and up to two co-opted members from within the Trust. All of whom shall have voting rights. On occasions, other members of the Trust's education team may attend to input on specific agenda items.
- The quorum shall be three members, two of whom must be Trustees. The meeting cannot take place unless quorum is reached.
- The meeting will be chaired by a Trustee elected by the Board of Trustees.

Meetings

- The committee shall meet three times a year to and otherwise as required. Meetings shall be scheduled in October, January and May.
- Minutes of committee meetings will be agreed by the committee members prior to circulation by the Clerk to the Board of Trustees.

Committee Responsibilities

1. Monitor that the highest possible standards are set and maintained for education across the Trust
2. Receive a termly report from the School Improvement Team regarding standards and performance of the Trust against key performance indicators
3. Identify any areas of concern in respect of standards and performance and to agree/monitor subsequent action plans with the Executive Team
4. Oversee the implementation of a broad, rich and rigorous curriculum, ensuring that all children in the Trust receive this entitlement
5. Scrutinise and review relevant educational Trust policies for recommendation to the Trust Board
6. Ensure that effective processes are in place for the quality assurance of teaching and learning, the curriculum, inclusion and the sharing of good practice across the Trust

7. Support the Chief Executive Officer in the creation, implementation and monitoring of the Trust's improvement plan
8. Advise the Trust Board regarding targets for pupil achievement across the Trust
9. Monitor the effectiveness of the Trust's policies and procedures for safeguarding, pastoral care, pupil attendance and behaviour
10. Review on a regular basis, its own performance, constitution and terms of reference to ensure it is operating at maximum effectiveness.

Agenda Items

	Regular items	As required
Ongoing	<ul style="list-style-type: none"> • Declaration of Interests • Assessment Updates 	

	Termly Items
Autumn	<ul style="list-style-type: none"> • Approve the NPAT website published data statement • Review and interrogate EYFS, KS1 and KS2 performance data • Receive and interrogate further internal Trust summative assessment data from the Summer Term and evaluate against KPIs • Review education strategy for the academic year • Review KPIs against training and professional learning for previous year and agree for current year • Review PE & Sports funding Trust-wide • Approve the Trust's assessment policy annually
Spring	<ul style="list-style-type: none"> • Receive validated data reports from the Trust schools • Approve any changes to the NPAT website published data statement if necessary from the validated data • Update against the 5 education strategy targets • Review assessment data across the Trust from Assessment Point 1 • Review KPIs against training and professional learning • Review of Pupil Premium funding Trust-wide

	Termly Items
Summer	<ul style="list-style-type: none">• Review assessment data across the Trust from Assessment Point 2• Review KPIs against training and professional learning• Receive and discuss the plan for staff professional learning and training offer across the Trust for the next academic year• Review information arising out of school SEND reports from a Trust-wide viewpoint

Approved by Trust Board on: 18 July 2023